Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Marijuana Control Board

Operating Plan Supplemental
Form MJ-03: Retail Marijuana Store

What is this form?

This operating plan supplemental form is required for all applicants seeking a retail marijuana store license and must accompany the **Marijuana Establishment Operating Plan (Form MJ-01)**, per 3 AAC 306.020(b)(11). Applicants should review **Chapter 306: Article 3** of the **Alaska Administrative Code.** This form will be used to document how an applicant intends to meet the requirements of those regulations. If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020 and 3 AAC 306.315(2).

What additional information is required for retail stores?

Applicants must identify how the proposed establishment will comply with applicable regulations regarding the following:

- Prohibitions
- On-site consumption
- Displays and sales
- Exit packaging and labeling
- Security

This form must be submitted to AMCO's main office before any retail marijuana store license application will be considered complete.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	ISG, Inc.	**License Number:**		12313	
License Type:	Retail Marijuana Store				
Doing Business As:	Juneau's Green Market				
Premises Address:	263 Marine Way				
City:	Juneau	**State:**	ALASKA	**ZIP:**	99801

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Section 2 – Prohibitions

Applicants should review 3 AAC 306.310 and be able to answer "Agree" to all items below.

The retail marijuana store will not:	Agree	Disagree
Sell, give, distribute, deliver, or offer to sell, give, distribute, or deliver marijuana or marijuana product in a quantity exceeding the limit set out in 3 AAC 306.355	☑	☐
Sell, give, distribute, deliver, or offer to sell, give, distribute, or deliver marijuana or marijuana product over the internet	☑	☐
Offer or deliver to a consumer, as a marketing promotion or for any other reason, free marijuana or marijuana product, including a sample	☑	☐
Offer or deliver to a consumer, as a marketing promotion or for any other reason, alcoholic beverages, free or for compensation	☑	☐
Allow a person to consume marijuana or a marijuana product on the licensed premises, except as provided in 3 AAC 306.305(a)(4)	☑	☐

Describe how you will ensure that the retail marijuana store will not sell, give, distribute, or deliver marijuana or marijuana product to a person who is under the influence of an alcoholic beverage, inhalant, or controlled substance:

All employees will be trained to watch for and recognize the signs of impairment and to refuse service to that individual. Employees will escort the impaired person off of the licensed premises and will contact local law enforcement when necessary.
The employee checking ID's at the entrance to the retail store will not allow entrance to anyone suspected of being intoxicated by any substance.
Additionally, employees will be trained to strictly adhere to the limit on quantity sold and all employees will have a current marijuana handler permit issued by AMCO.

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Section 3 – On-site Consumption

	Yes	No
Do you plan to request approval of the board with your initial application to permit consumption of marijuana or marijuana product in a designated area on the proposed premises?	☐	☑

If "Yes", describe how you ensure that only marijuana or marijuana products that were purchased at your proposed premises are being consumed, per 3 AAC 306.305(a)(4):

Section 4 – Displays and Sales

Describe how marijuana and marijuana products at the retail marijuana store will be displayed and sold:

Areas of the retail store where marijuana or marijuana product is stocked for sale or dispensed for sale will be a restricted access area. Signs stating "Restricted access area. Visitors must be escorted" will be posted at the entrance to all restricted access areas.

Marijuana and marijuana products will be displayed in locked display cabinets for customers to view. The area behind the cabinets will be a restricted access area and signage will be displayed accordingly. Employees will open the cabinet from within the restricted access area and place product into exit packaging at the cash register before handing it to the customer. Once a customer's transaction is complete, they will be instructed by an employee to exit the store as shown in the premises diagram.

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Section 5 – Exit Packaging and Labeling

Review the requirements under 3 AAC 306.345, and identify how the proposed establishment will meet the listed requirements.

Describe how the retail marijuana store will ensure that marijuana and marijuana products sold on its licensed premises will meet the packaging and labeling requirements set forth in 3 AAC 306.345(a):

A designated employee from Juneau's Green Market will inspect all marijuana products for proper packaging and labeling prior to accepting any shipments or displaying or selling any product. The designated employee will check that the shipment matches the transport manifest and will maintain a copy of all transport manifests received as official business records. When the delivery is approved and accepted, the new inventory will be entered into METRC.
Any marijuana or marijuana product sold at the retail store will be packaged in opaque, resealable, child-resistant exit packaging before the customer exits the point of sale area.

Provide a sample label that the retail marijuana store will use to meet the labeling requirements under 3 AAC 306.645(b):

Juneau's Green Market will secure a label to every package that includes; (1) the retail store's business name and license # (2) the total estimated amount of THC (3) each of the statements listed in 3 AAC 306.345(b) word for word.

Business Name:
License Number:
Strain:
Batch / Lot Number:
Gross Weight:
Net MJ Weight:
Packaging Date:
Expiration Date:
THC Amount (mg or % based on product type) :

Alaska Safety Warning: Marijuana has intoxicating effects and may be habit forming and addictive. Marijuana impairs concentration, coordination, and judgment. Do not operate a vehicle or machinery under its influence. There are health risks associated with consumption of marijuana. For use by adults twenty-one and older. Keep out of the reach of children. Marijuana should not be used by women who are pregnant or breast feeding.

From:	Christina Thibodeaux
To:	Marijuana Licensing (CED sponsored)
Cc:	Jana Weltzin; Valerie Mastolier; Paul Burrows
Subject:	RE: Response to Incomplete Letter - #12313 Juneau"s Green Market
Date:	Friday, August 11, 2017 3:18:38 PM
Attachments:	12313 Revised MJ-01 Operating Plan - Retail.pdf 12313 Master Lease.pdf

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Hi Jane,

Please find the following attachments/responses in response to your email below:

- MJ-01 with page 3 corrected to reflect the correct business name
- The samples provided *are* samples of the actual label that will be used by the retail store
- A corrected Master Lease to reflect the correct Tenant name

Thank you and please confirm receipt,

Tina Thibodeaux
JDW, LLC
Paralegal
3003 Minnesota Drive Suite 201
Anchorage, Alaska 99503
907-231-3750
info@jdwcounsel.com
christina@jdwcounsel.com

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From: Marijuana Licensing (CED sponsored) [mailto:marijuana.licensing@alaska.gov]
Sent: Friday, August 11, 2017 12:56 PM
To: Christina Thibodeaux <christina@jdwcounsel.com>
Cc: Jana Weltzin <jana@jdwcounsel.com>; Valerie Mastolier <valerie@jdwcounsel.com>; Paul Burrows <paulyburrowsak@gmail.com>
Subject: RE: Response to Incomplete Letter - #12313 Juneau's Green Market Email 1 of 2

More corrections on 12313 Juneau's Green Market

- Page 3, the box: the very last sentence says Juneau's Green Garden but this is for Juneau's Green Market.
- Do you have a sample of the actual label that this establishment will be using in compliance with 3 AAC 306.345(b).
- POPPP: The master lease is to BellaLuna, **Inc.** not to BellaLuna, **LLC**

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Section 6 – Security

Identification Requirement to Prevent Sale to Person Under 21 (3 AAC 306.350):

Describe the retail marijuana store's procedures for ensuring a form of valid photographic identification has been produced before selling marijuana or marijuana product to a person, per 3 AAC 306.350(a):

A designated employee will check the ID of every person attempting to enter the retail store. Anyone under the age of 21 or who does not produce a valid form of photo ID such as; a current passport, current driver's license, state ID, territory of the US ID the District of Columbia or of Canada ID or ID issued by a federal or state agency authorized to issue ID cards. Any employee checking ID's will have a valid marijuana handler permit and be trained to recognize altered/forged photo ID's.

I declare under penalty of perjury that I have examined this form, including all accompanying schedules and statements, and to the best of my knowledge and belief find it to be true, correct, and complete.

Signature of licensee

Paul Burrows

Printed name

Subscribed and sworn to before me this 12 day of April, 2017.

STATE OF ALASKA
OFFICIAL SEAL
Rebecca Lee
NOTARY PUBLIC
My Commission Expires 3/27/2020

Notary Public in and for the State of Alaska.

My commission expires: 3/27/2020

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(Additional Space as Needed):