THE STATE of ALASKA
GOVERNOR BILL WALKER

Department of Commerce, Community, and Economic Development

ALCOHOL & MARIJUANA CONTROL OFFICE
550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

August 4, 2017

ISG, Inc.
DBA: Juneau's Green Market
Via email: paulyburrowsak@gmail.com

Re: Retail Marijuana Store License #12313

Dear applicant,

The AMCO Office is reviewing the documents submitted for the proposed marijuana establishment license referenced above. The following items need to be corrected and/or resubmitted**.**

- **MJ-01 Operating Plan**
  - **In general this entire MJ-01 sounds too much like an operating plan for a cultivation facility. For example, you mention testing, samples, you talk about your restricted access areas very generally in the sense that you are not making distinction between the licensed premises and restricted access areas within the licensed premises which do make a difference in a retail marijuana store. In short, your operating plan is not tailored to a retail marijuana store. It sounds a lot like it was taken from your marijuana cultivation facility operating plan which is not even in the same building. Please re-do this MJ-01, below are additional things to watch for when re-doing your operating plan. Also, please make sure that your updated MJ-01 is congruent with your MJ-03 and MJ-02.**
  - Page 2, both boxes: the words "Licensees" and "Owners" are used, but there is only one member in this LLC. Please correct accordingly.
  - Page 2, second box: you mention there will be a lobby reception area but it is not shown on the diagram.
  - Page 4, second box: the word "Owners" if found in this box. There is only one member in this LLC, please correct accordingly.
  - Page 7, second box: the word "Licensees" is mentioned in this box. There is only one member in this LLC, please correct accordingly.
  - Page 10: the answer here sounds a lot like a cultivation facility response. Please re-do it. Why do you mention "testing", "samples", etc. this is a retail store you are not supposed to have untested marijuana or marijuana products or be giving out samples.
  - Page 12: again, the answer here sounds too much like for a cultivation plan. Why are you mentioning "testing requirements". Retail Marijuana Stores should not have untested marijuana or marijuana product.
  - Page 12, second box: since a licensee cannot give us the three-day notice before rendering the marijuana or marijuana product unusable and disposing of it through Metrc, we are

asking them to give us the notice by email to enforcement. Please make a reference that you understand that in this box.

- **MJ-02 Premises Diagram**
  - Please provide sort of an aerial view diagram, it can be hand-drawn, that clearly shows the proposed location and what surrounds it.
  - The diagram submitted does not show the lobby reception area you mention on your MJ-01. Please make sure your MJ-01 is congruent with MJ-02 and vice versa.
  - What is the orange "bar" attached to the display cases?. A wall?

- **MJ-03 Retail Supplemental**
  - Page 4, first box: please elaborate further on how your establishment will comply with the packaging and labeling requirements under 3 AAC 306.345(a) (what are you checking for before accepting the inventory from either a cultivation or product manufacturing?).
  - Page 4, second box: please provide a sample of the actual label you are describing in this box in compliance with 3 AAC 306.345(b).

- **Proof of Possession for Proposed Premises (corrections to the lease/sublease must be initialed by the parties).**
  - Please provide the master lease to go with the sublease, make sure that the master lease includes permission from the landlord to the lessee to sub-let the premises.
  - Please incorporate in the sublease the following:
    - An acknowledgment that the establishment will be used for a marijuana establishment.
    - A disclaimer that the landlord/sub-lessor may not remove from the premises or take possession marijuana or marijuana products (usually under the "Default" section).

- **Entity Documents**
  - Please provide ISG, Inc.'s bylaws.

If we do not receive your completions within 90 days, per 3 AAC 306.025(f), you must file a new application and pay a new fee.

Respectfully,

Jane Sawyer, Occupational Licensing Examiner
For,
Erika McConnell, Director
marijuana.licensing@alaska.gov